

Students and Graduates Eligibility to take any USMLE Examination

Please check the university website periodically for exam schedules and further updates.

Effective January 1, 2011: All students who have **completed** Basic Medical Sciences and ALL **previous and future GRADUATES** are required to obtain a satisfactory score on the appropriate NBME proctored exam administered by the University at its centers either in Poland or at Prometric Centers to be eligible to sit for any USMLE exam.

General Rules and Regulations to be sponsored for the USMLE Step 1 & Step 2 CK Examinations

1. Student must pass all Basic Science courses required by the University.
2. Any Student upon completion of Basic Sciences or any Graduate wanting to sit for the USMLE Step 1 Exam would have to obtain a satisfactory score (set by the University) on the *National Board of Medical Examiners (NBME) Comprehensive Basic Science Examination (CBSE)* administered and proctored by the University. Students or Graduates wanting to take the USMLE Step 2CK exam must obtain a satisfactory score (set by the University) on the *National Board of Medical Examiners (NBME) Comprehensive Clinical Science Examination (CCSE)* administered and proctored by the University.
3. The NBME exams offered in Poland will be administered at the University on the date scheduled. (*Schedules and locations will be announced on the University website*). The NBME exams offered in the USA, Canada and other countries will be administered at approved Prometric centers. (*Prometric center locations can be found by visiting www.prometric.com. Schedules will be announced on the University website*)
4. The passing score of the NBME comprehensive exam will be valid for a period of two months from the actual exam date. Upon receiving a satisfactory score on the NBME exam, students or graduates must take the USMLE exam not later than 2 months from the date of the actual NBME exam. Students and graduates who pass the NBME and then fail on the actual USMLE **must retake and pass** the appropriate NBME examination to be eligible to retake the specific USMLE again. This applies each time the student or graduate fails the USMLE.
5. The cost for each exam is as follows
 - a. **At Prometric Centers:**
 - a. NBME Comprehensive Basic Science Exam (Step 1) : \$148
 - b. NBME Comprehensive Clinical Science Exam (Step 2): \$148

b. At University locations in Poland:

- a. NBME Comprehensive Basic Science Exam (Step 1) : \$58
- b. NBME Comprehensive Clinical Science Exam (Step 2): \$58

**NOTE: The Cost of Exams is subject to change without notice. If you decide to cancel once you have registered, you will not receive a refund for the examination fee and you may be charged a cancelation fee in addition to the examination fee.*

6. Passing scores effective February 23, 2022 (for all students and all graduates):

	NBME Comprehensive Basic Science Exam (Step 1)	NBME Comprehensive Clinical Science Exam (Step 2)
First Attempt	67%	216
Second Attempt	68%	218
Third Attempt	70%	220
Fourth and further attempts	72%	225

Upon successfully passing the appropriate NBME comprehensive exam, students would be sponsored for the appropriate USMLE examination. The passing score of the NBME comprehensive exam will be **valid for two months from the actual date of the NBME exam. The Dean, however, does have the right to change/increase the passing score on the NBME exam when necessary. Rules are subject to change at the discretion of the Dean.*

7. Registering for the exam administered at Prometric Centers:

Anyone registering for the NBME exams must register with the appropriate registration form found on the University website. You may submit your registration for the exam online via Hope Medical Institute (HMI) or submit your PDF registration form, **copy of ID** and your confirmation of payment to the University. You will receive a confirmation email from Hope Medical Institute or the University stating that your name **will be** submitted to NBME, via the University. Thereafter, students or graduates will receive an email from NBME stating that the student or graduate has been registered to take the exam and that the student or graduate should schedule the exam at an approved Prometric Center. Prometric locations can be found by visiting www.prometric.com. Prometric would then issue the permit to take the exam on the date the student or graduate chooses within the exam window that the exam was scheduled for by the University. Student or graduate must bring the printed scheduling permit from Prometric to the exam to be allowed to take the exam. Please note that you will not be registered for the NBME until there is a **confirmed payment and form submitted**. (Rules binding at Prometric Centers are to be followed.)

8. Registering for the exam administered in Poland:

Anyone taking the NBME exams at the University must register for the exam with the appropriate registration form found on the University website. You may submit your registration for the exam on-line via HMI or submit your PDF registration form and your confirmation of payment to the University, **copy of ID**. Hope Medical Institute will forward your information to the Deans office for taking the exam in Poland. All registration forms, copy of ID and payment must be received at the University Dean's Office or Hope Medical Institute by the DEADLINE FOR REGISTRATION.

Under no circumstances will registration forms be accepted after the deadline for either the Prometric exam or the exam in Poland (*deadlines can be found on the university website*). Please note that you will not be registered for the NBME until there is a **confirmed payment, registration form and ID submitted**.

9. Exam in Poland:

There must be a minimum of 5 people registered to have the exam administered in Poland. University has the right to cancel the exam administered in Poland if the minimum number of students is not met by the registration deadline. Airplane tickets to Poland should only be purchased after you receive your permits via email. Neither the University nor Hope Medical Institute will be responsible for any expenses incurred by the student due to cancellation of the exam. Please check university website for updates.

<http://www.umlub.pl/en/english-division/nbme/>

10. Time of exam:

Prometric Centers: NBME exams will start exactly at the time stated on your scheduling permit which you will receive from Prometric. Please follow any instructions provided to you by Prometric

Poland: NBME exams will start at the time provided to you prior to the exam by the Dean's Office. All students must report to the exam center no later than 30 minutes before the beginning of the exam. Students coming after the scheduled start time will not be permitted to take the exam.

11. **What to bring with you to the exams administered at Prometric Centers:**

- a. Scheduling permit you received from Prometric (*Exam permit is issued to the student via email directly from Prometric*),
- b. Valid driver's license or passport (*This must be the same ID which was provided at the time of registration*),
- c. Any other items requested by Prometric which will be stated on your scheduling permit.

What to bring with you to the exam in Poland :

- a) Student ID card,
- b) Valid driver's license or passport (*This must be the same ID which was provided at the time of registration*).

Additional Information:

- Rules and regulations are not limited to what is listed above. Rules and Regulations are subject to change at the discretion of the Dean at any time.
- It is highly recommended that you have a meal before arriving at the testing center.
- You will not be allowed to bring any food or drinks into the exam room.
- Examinees are given a 15 minute break during the exam in Poland.
Breaks at Prometric centers are subject to rules at Prometric Centers.